

CCCOA EVERGREEN EXPO

GUIDELINES:

TREES: Your group provides the artificial tree (new or gently used) and a sturdy tree stand as well as a tree skirt; the group or designee sets up and decorates the tree. Identify your tree/group with a sign either on or below your tree: if no sign, no voting. Trees may be moved from their original placement if deemed necessary by staff.

THEME: Use any theme. No unwrapped candy or food please. We are not responsible for any loss of ornaments.

APPLICATION DEADLINE: Please respond with your registration by November 14, 2018: by email to spoling@cccoa-wv.org or by mail to P.O. Box 619 Market Street, Grantsville, WV 26147 or by phone 304-354-7017 with your information.

VOTING: "Community Favorite" will determine the winning business/organization/group that receives half the proceeds of the silent auction. Voting will be done by dropping money in to the designated voting container set out with the tree. Voting begins from the moment of setup and runs until the night of the parade at 6 p.m..

DATES & TIMES:

SET UP: weekdays 8:00 a.m. to 3:30 p.m. and by appointment.
We are closed November 22nd and November 23rd in observation of Thanksgiving.

EVERGREEN EXPO & CONCERT: begins at 5:00 p.m. on December 7th, at the CCCOA in Grantsville, W.V.. Musical entertainment begins at 5:00 p.m., silent auction will be open for bidding until 6:00 p.m.. The "Community Favorite" and "Silent Auction" winners will be announced and called on Monday, December 10th, 2018, as well as announced in the newspaper.

TAKE DOWN: You may pick up your winnings the week of December, 10th through the 14th, 8:00 a.m. to 3:30 p.m..

Follow us during the festival on Facebook at "Calhoun County Committee on Aging"

ENTRY FORM for the 2018 EVERGREEN EXPO

ENTRY DEADLINE: November 14, 2018



Name of Organization _____

Name of Contact Person _____

Email _____

or Phone _____

Entry Title or theme _____

Description of Entry _____

Artificial Tree Size _____